

## Bicycle Board: January 2016 General Meeting

**Date:** Thursday, January 7, 2016    **Time:** 6:30pm-8:30pm    **Location:** Public Safety Building, Training Room 1  
**Timekeeper:** \_\_\_\_\_

<b>Clock Time</b>	<b>Duration (min.)</b>	<b>Topic</b>	<b>Discussion Leader</b>	<b>Desired Outcome</b>
6:30 PM	5	Schmooze time	Everyone	All ready to start work
6:35 PM	5	Agenda	Chip	Approve Dec. minutes, finalize Jan. agenda
6:40 PM	10	Bicycle facilities at a new University Ave. development	Lisa Mardis	Discuss and develop recommendations for parking accommodations along U. Ave development(s)
6:50 PM	10	Statewide information collaboration	Jake Lynch	Discuss and decide how we want to share our board information with other cities around West Virginia
7:00 PM	10	WV Bike Summit (Jan 24-25)	Drew	Who is going? Rideshare? Anything board can do to foster statewide collaboration here?
7:10 PM	10	December Action Item Review	Drew	Status update on action items: how did they go? Should we budget time for them at this meeting?
7:20 PM	5	Engineering Status Update	Damien	Progress review for outstanding projects
7:25 PM	5	Ripe Banana Issues	Chip	Issues identified and plan to address them defined
7:30 PM	5	LCI Instructor Recruitment	Chip	Status: Who has responded so far? Set a date for class
7:35 PM	10	Bicycle Facilities Ordinance	Jonathan R.	Presentation / Review of proposed update to ordinance
7:45 PM	10	TAP Grant: Status	Derek	Committee status update; Plan to submit intent to apply
7:55 PM	15	BFC App: Status Update, Lessons Learned, Ideas Generated	Drew	Assign projects identified through completion of the BFC app to relevant committees, identify feasible projects to implement before February 11 <sup>th</sup> .
8:10 PM	10	Action Item Review	Chip	List open items, responsible person, dates; review closed
8:20 PM	5	Next Month's Agenda	Chip	Draft February Agenda – Revisit Comp Plan?
8:25 PM	5	Meeting Evaluation	Chip	Solicit feedback; how to improve future meetings
8:30 PM	-	Meeting Adjourned	Chip	

**Read-aheads** 1) December Minutes 2) Bicycle Facilities Ordinance Documents 3) BFC Takeaways

Notes:

- 1) Bicycle facilities at a new University Ave. development (Lisa Mardis)
  - a. Lisa Mardis and Andrew Costas presented Landmark Property's new development along University Avenue
  - b. Presentation highlighted proposed bicycle and pedestrian facilities, focusing heavily on integration with the nearby section of the rail trail.
  - c. The materials distributed in the meeting indicate that the development meets the minimum bicycle parking standards: 276 rooms planned in the facility; 276 parking spaces for those residences.
  - d. No specific outdoor parking facilities were present in the materials discussed, but the representatives assured there were plans to include such facilities as appropriate for retail establishments and occupant visitors.
  - e. Andrew Costas asked board's support if we were so inclined. Board offered to serve as a reviewer of any change orders regarding development of the bicycle facilities and increased interaction with the rail trail. Board encouraged careful consideration of impact (both positive and negative) with the integrated section of the trail and suggested placement and maintenance of refuse bins in the immediate area as well as assistance with trail maintenance along an arbitrary length of the trail.
  - f. Bicycle Board recommended that Landmark not use wave racks but use inverted U racks or other racks approved by APBP Bicycle Parking manual that they can get from Morgantown City Engineer.
- 2) Statewide information collaboration (Jake Lynch)
  - a. Jake expressed interest in developing a statewide model based on the commuter map we have on our website.
  - b. Interest stems from a broader desire to track community redevelopment on a 50-60 year timeline. Commuter map changes as the roads in a community improve regarding access for bicycles, indicating the adoption of bicycle infrastructure. Color coded streets seem very digestible and intuitive. Would we be interested in participating in a mapping workshop at the bike summit?
  - c. Frank and Chip described the process through which we developed the map. Heavily based on a recursive process that required participants' intimate knowledge of streets as bicyclists.
    - i. Wanted to classify all streets in Morgantown. Placed a big map on the floor, threw pieces of paper at the map – is this near anything important? If I were here, where would I be going? How would I get there? Why wouldn't I take this or that street on the way? Then, when possible, the participants actually went out and rode the routes to look for specific benefits or detriments of the routes. The map was originally intended in this manner: as a tool to identify needed improvements along streets in Morgantown.
- 3) WV Bike Summit (Jan 24-25) (Drew)
  - a. Who is going? Jake, Christina, Brian, Derek
- 4) December Action Item Review (Drew)

- a. Education committee has not met yet
  - b. All new members (Christina Hunt, Brian Ricketts, Matt Watson) were unanimously approved by Traffic Commission!
- 5) Engineering Status Update (Damien)
  - a. Not reviewed due to Damien's absence.
- 6) Ripe Banana Issues (Chip)
  - a. Jonathan mentioned a bicycle-bicycle crash along the rail trail, wondered if we needed more trail oversight.
    - i. There's actually no speed limit on the rail trail – traffic laws don't pertain to the rail trail! Frank suggested we think closely about future non-roadway infrastructure with the current lack of rules of engagement.
- 7) LCI Instructor Recruitment (Chip)
  - a. Dana King, Drew Gatlin, Jonathan Nellis, Eric Wallace, plus two more indicated interest in Confident City Cycling
  - b. Class will only be held if 4 students can attend
  - c. Jing will send a doodle poll for all participants
- 8) Bicycle Parking Facilities Ordinance (Jonathan Rosenbaum)
  - a. Jonathan Nellis presented the research he and Jonathan Rosenbaum had been conducted regarding updating the bicycle parking facilities ordinance, including a detailed comparison of various cities and their ordinances. The comparisons were presented in context of the cities' sizes and measured bicycle commuter density and were then compared with Morgantown.
  - b. Ryan Simonton proposed and drafted a basic update to the ordinance as well, which was presented and discussed
  - c. Overall consensus was that we need to think about our end goals for the ordinance and a strategy to achieve them. Should we couple the changes in this ordinance with our ultimate visions or parse them out over time?
- 9) TAP Grant: Status (Derek)
  - a. Derek was not present at the meeting, Chip reviewed his efforts and the draft proposal for a protected bicycle route on the east side of WV 705 between Mileground roundabout and Chestnut Ridge Rd.
  - b. Deadline for intent to apply is within 8 days! Chip and Christina will collaborate to develop a TAP grant application for the 705 side path.
- 10) BFC App: Status Update, Lessons Learned, Ideas Generated (Drew)
  - a. Christina mentioned that other cities beyond the ones we already knew about are working on BFC applications
  - b. BFC App potentially has a new deadline – February is still valid but we could delay until August
  - c. Application is 95% complete, so we could submit – but we have a list of potential projects we may want to pursue
  - d. Board tabled the discussion of suggested projects until next meeting or beyond.
- 11) Action Item Review
  - a. Drew should send the nearly complete BFC Application out to the list for review before next meeting.
  - b. Chip and Christina will work on the TAP Grant tomorrow and submit the intent to apply in the next 8 days

- c. Jonathan(s) will continue working on the parking ordinance and suggest a concrete proposal when they have one to suggest.
- d. Jing will send out a doodle poll for confident city cycling classes within the week.
- e. Chip will check with Amy Boggs at the Governor's office to see what help she might be to the bike board (ie smaller projects like signs for bike routes)
- f. Frank will bring cake to next meeting?!
- g. Drew will send out updated list of bicycle board members!